

**THE MSUNDUZI MUNICIPALITY**

**TENDER NOTICE**

**CONTRACT No. SCM 43 OF 25/26**

**THE APPOINTMENT OF A PANEL OF SERVICE PROVIDERS FOR REPAIRS TO  
ACCIDENT DAMAGED VEHICLES**

The Msunduzi Municipality hereby invites tenders from suitably qualified, experienced and fully equipped vehicle repair companies to provide structural and mechanical repairs to accident damaged Council vehicles in the following categories:

A: Grade A (Non-Structural Repairs)

B: Grade B (Structural Repairs)

Tender documents will be made available to tenderers from **12h00 on Wednesday, 25 March 2026**. Tender documents can be downloaded and printed at the Tenderer's cost from the National Treasury e-Tender Publication Portal on [www.etenders.gov.za](http://www.etenders.gov.za).

Printed copies of the tender documents shall also be available from the Supply Chain Management Unit Offices, 5<sup>th</sup> Floor, A S Chetty Centre, 333 Church Street, Pietermaritzburg, 3201, as from the abovementioned date and time, at a non-refundable tender deposit fee of **R1 327.86 (including VAT)** for each document drawn. Only cash or EFT payments will be accepted.

For any technical related enquiries regarding the Specifications, please contact Mrs. Dhevika Anthony (Manager: Loss Control) on either Telephone No. 033 – 392 3751 or e-mail address [dhevika.anthony@msunduzi.gov.za](mailto:dhevika.anthony@msunduzi.gov.za).

For any procurement related enquiries, Tenderers must contact Vinesh Govender (Supply Chain Management Sub-Unit) on either Telephone No. 033 – 392 2027 or e-mail address [vinesh.govender@msunduzi.gov.za](mailto:vinesh.govender@msunduzi.gov.za).

A **compulsory Tender Briefing Meeting** will be held at **10h00 on Wednesday, 15 April 2026**, in Auditorium No. 1, 1<sup>st</sup> Floor, Bessie Head Library, 260 Church Street, Pietermaritzburg, 3201. An official will chair the meeting and answer queries raised by prospective Tenderers. Any amendment to the tender documentation arising from such answers will be circulated in terms of the meeting's attendance register. Only one representative per Company or Consortium will be allowed to attend the above meeting. No person will be allowed to represent more than one Company at the meeting.

Tenders must be submitted both in hard copy and on a CD/USB Flash Drive contained in sealed envelopes and marked with "**Contract No. SCM 43 of 25/26**" and the **Contract Description**, must be placed in the Tender Box located at the Msunduzi Municipality's Central Stores, 2 Abattoir Road (off Kershaw Street), Pietermaritzburg, 3201 (co-ordinates - 29.6126297;30.3610014), not later than **12h00 on Wednesday, 29 April 2026**, when they will be publicly opened. Only tenders placed in the Tender Box shall be accepted.

**Tender Validity Period:** Four (4) months commencing from the closing date of tender.

**Tender Evaluation & Adjudication Criteria:** The tender shall be evaluated on a Two Stage Evaluation System, Stage One Functionality and Stage Two 80/20 Preference Point System.

Adjudication criteria will be as per the tender document, the allocation of points will be in line with specific goals as prescribed in terms of the Preferential Procurement Regulations, 2022 pertaining to the Preferential Procurement Policy Framework Act, Act No. 5 of 2000, including Chapter 4 of the Public Procurement Act No. 28 of 2024.

The Functionality for Stage One shall be evaluated on the following criteria:

<b>Evaluation Criteria</b>	<b>Max. Points Awarded</b>
Company Experience in Vehicle Accident Repairs	40
Staff Qualifications & Skills (Panel Beaters, Spray Painters, Mechanics and Auto Electricians)	40
<b>Total No. of Points Awarded</b>	<b>80</b>
<b>Minimum Threshold to Qualify For Next Stage</b>	<b>56 Points</b>

The allocation of Preference Points will be according to the following Specific Goals:

<b>Specific goals</b>	<b>Description</b>	<b>Max Points Awarded</b>
BOE	≥ 51% Black Owned Enterprise or 51% management Control by South African Black People.	10
WOE	≥ 51% Woman Owned Enterprise and Controlled by one or more woman or 51% Management control by one or more woman.	5
Locality	Business Situated Within the Msunduzi Municipality's Area of Jurisdiction	5
<b>Total Preference Points</b>		<b>20</b>

The Msunduzi Municipality does not bind itself to accept the lowest or any tender and reserves the right to accept the whole or any part of a tender. Each tenderer will be informed of the tender result.

The Msunduzi Municipality expects businesses within the Pietermaritzburg and Midlands Region to support its contract and BEE/SMME initiatives.

**MR S. F. MNDEBELE (MUNICIPAL MANAGER)**